

# CHECKLIST FOR SUBMISSIONS BY POST

Version : 30/08/2010

Only complete applications would be accepted and processed.

**All incomplete or incorrect applications would be returned to you at your own cost.**

## LIST OF DOCUMENTS TO SEND

Centre de Demande de Visa pour l'Inde  
VF Services (UK) Limited  
42-44 rue de Paradis  
75010 Paris

- 1 Your passport
- 2 The checklist corresponding to the visa category requested, signed and dated
- 3 All documents required as per your visa category, your nationality, your origin or the age of the applicant
- 4 This document signed and dated
- 5 The amount for the « Chronopost Service » to add to your payment for the return of your passport   
You may alternatively buy your own Chronopass 13, envelope of 500g, from the local post office at the rate of 21.50 €. Please note that for insurance and security reasons, we would not be able to accept any other envelope for the return of your passport.

## YOUR CONTACT DETAILS

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

## CALCULATE THE AMOUNT OF YOUR PAYMENT PER PASSPORT

Complete list of fees is available on our website on the page : Fees

	Example for a Tourist Visa *	Your case
1 The fees of your visa	50 €	_____
2 Additional fees as per your nationality, origin or profession (if applicable)	+ 0 €	_____
3 The Service Charge	+ 14 €	+ 14 €
4 The Chronopost Service	+ 21 €	+ 21 €
5 The SMS and Email Service for the tracking of your passport (recommended)	+ 1,50 €	+ 1,50 €
= Total to pay <u>per passport</u>	86,50 €	_____

\* The rate given as an example is valid as of 30/08/2010, per passport, for an applicant holding a French passport and wanting to apply for a 6-month Tourist Visa. This rate does not apply to French applicants of Sri Lankan, Pakistani, Chinese, Bangladeshi or Afghan origin.

## VERIFICATION OF YOUR MODE OF PAYMENT

**Please note that personal cheques or company cheques would not be accepted.** Furthermore, French legislation does not allow cash to be sent by post.

- Postal order (mandat postal) payable to « **VF SERVICES (UK) Limited** »
- Cheque issued and certified by the bank payable to « **VF SERVICES (UK) Limited** »

## VERIFICATION OF PROCESSING TIMES

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application in the case of a submission by post.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**CENTRE DE DEMANDE DE VISA POUR L'INDE**

VF Services (UK) Limited, 42-44 rue de Paradis, 75010 Paris