

# CONFERENCE VISA

Version: 25/10/2010

This visa allows you to travel to India to attend a conference (mathematics conference, medical conference...)

Generally, the Embassy of India issues a visa valid for 3 months, 2 entries. This visa cannot be exchanged and cannot be extended in India.

Please note that to attend a business conference in your field of activity or a conference arranged by a company or to attend a business fair, you must apply for a Business visa.

## LIST OF DOCUMENTS REQUIRED FOR A CONFERENCE VISA

- 1 Original passport valid for a minimum of 6 months and having at least 3 blank visa pages
- 2 A photocopy of the data page of the passport
- 3 Three photographs conforming to prescribed specifications
- 4 Two visa application forms duly filled in online, signed and dated by the applicant
- 5 Original letter of invitation as a delegate to the conference issued by the organisers, written in English and on official organisation letterhead
- 6 **If the organiser is: the Indian government (Ministry, State Government, Union territory Administration) or an organisation owned and controlled by the Indian government, a Public Sector Undertaking, a Public Funded University or a Central Educational Institution, the United Nations or one of the specialised agencies**
  - A letter, written in English, confirming that the organiser having issued the invitation letter to the conference is one of the organisms mentioned above
- If the organiser is: an ONG**
  - Clearance letter issued by the Nodal Ministry (ex: agriculture, health...)
- If the organiser is: none of the above**
  - Clearance letter issued by the Ministry of Home Affairs (MHA)
  - Clearance letter issued by the Ministry of External Affairs
  - Clearance letter issued by the Nodal Ministry (ex: agriculture, health...)
  - Clearance letter issued by the State Government or Union Territory Administration of the region hosting the conference
- 7 The service fees, additional consular charges and the visa fees

## LIST OF ADDITIONAL DOCUMENTS

If you are sending your visa application by post

- Checklist for postal applications

If you have a minor endorsed in your passport (1 photo required) or if the applicant is a minor

- Photocopy of the French livret de famille (pages: father, mother, relevant child) or birth certificate
- Photocopy of an ID proof of each parent
- Authorisation letter for a minor to travel signed by both parents

If you are holding a non-French passport or a French travel document

- Reference Form as per your current or previous nationality
- If resident in France: copy of your resident card or an EDF/France Télécom bill (optional but recommended)
- Additional documents as per your current or previous nationality, as applicable

If you are holding a French passport being of Pakistani, Chinese, Bangladeshi or Afghan origin

- Reference Form as per your origin
- Additional documents as per your origin, as applicable

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

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**CENTRE DE DEMANDE DE VISA POUR L'INDE**

VF Services (UK) Limited, 42-44 rue de Paradis, 75010 Paris